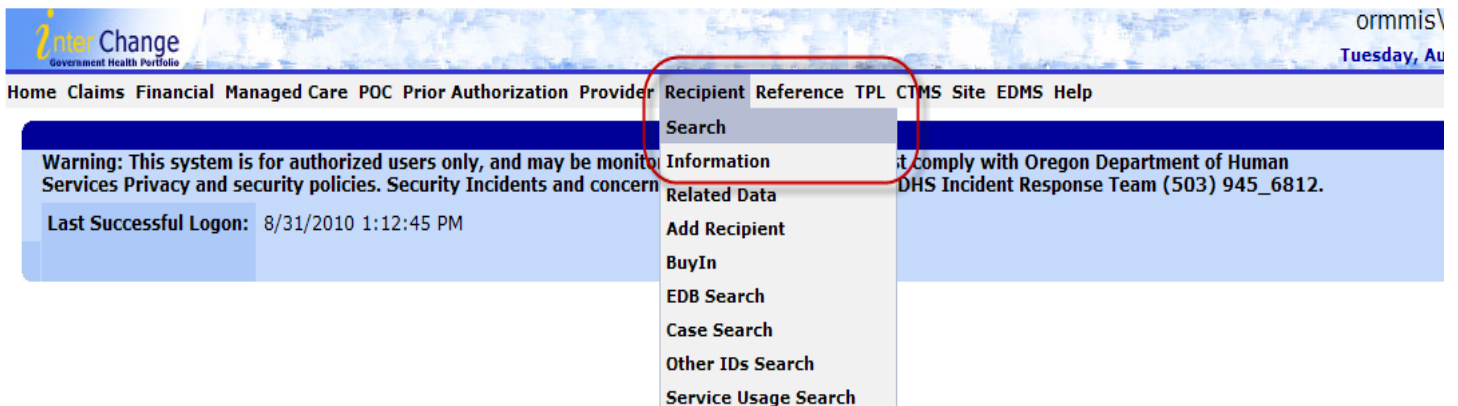


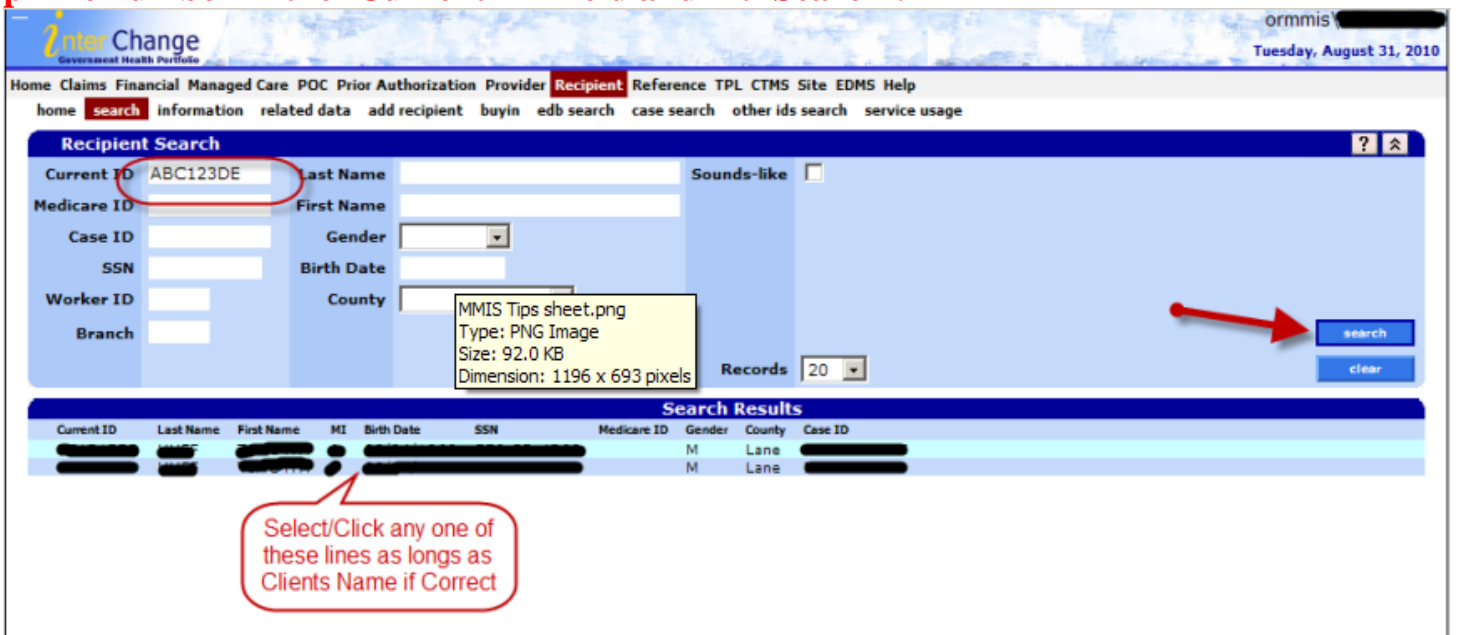
## Tips for Viewing Client Eligibility in MMIS and Confirming that the Correct Benefit Plan and Case Descriptors Match UCMS

**Please note:** If you F9 TWICE in UCMS (i.e. after you integrate from ACCESS, open the case in DHR and click or press F9 on the UCMS screen) this will send your update action over to MMIS in “real time”; otherwise, you would need to check the following day to see that your action carried over to MMIS in order to view the client’s updated eligibility.

**After logging in to MMIS you will see the tool bar shown below. Click on ‘Recipient’ and then click ‘Search’.**



**You will then see the ‘Recipient Search’ panel. You can search by Prime#, Case# and by SSN. Please note that searching by Prime# is the most efficient search criteria. Enter the prime number in the ‘Current ID’ field and hit ‘Search’.**



**In the ‘Search Results’ panel, click any of line if it’s the correct client. Then the screen below will display. Even though the ‘Benefit Plan’ eligibility dates and ‘Managed Care’ information is displayed at the far right, it is best to proceed to the next step by scrolling**

down and clicking on 'Benefit Plan' in the 'Recipient Maintenance' panel to get the full picture of the client's eligibility.

Inter Change  
Government Health Portfolio

ormmis\OR0192861  
Tuesday, August 31, 2010

Home Claims Financial Managed Care POC Prior Authorization Provider Recipient Reference TPL CTMS Site EDMS Help

home search information related data add recipient buyin edb search case search other ids search service usage

Next search by: Current Case ID search clear

MMIS.png  
Type: PNG Image  
Size: 126 KB  
Dimension: 1180 x 677 pixels

Recipient Information

Current Name [REDACTED] Active Active Eligibility Snapshot

Prev Name [REDACTED] Linked ID [REDACTED]

Medicare ID [REDACTED] Address [REDACTED] Benefit Plan KIT 07/30/2010 - 12/31/2299

SSN [REDACTED] Address 2 [REDACTED] Medicare Coverage [REDACTED]

Gender [REDACTED] Address 3 [REDACTED] Managed Care FCHP 09/06/2010 - 12/31/2299

Birth Date 08/04/1969 City SPRINGFIELD TPL No

Death Date [REDACTED] State OR TPL Good Cause [REDACTED]

Age [REDACTED] Zip [REDACTED] Lockin [REDACTED]

Race W Phone [REDACTED] Level of Care [REDACTED]

Other Race [REDACTED] Phone Type Home Patient Liability [REDACTED]

Ethnicity 00 Not Hispanic Add Phone [REDACTED] Medicare Buy-in [REDACTED]

Citizen U Add Phone Type No Phone Case/Certification [REDACTED] FS D H1 1101 07/30/2010

Language ENG County 039 - Lane Pregnancy Due Date [REDACTED]

Correspondence Language ENG County Office ID C Medical Case Management No

Worker ID H1 Alternate Contact Name [REDACTED] Disease Case Management No

Branch ID 1101 Living Arrangement XX Print Format NOT APPLICABLE

Material Suppress No Priority Notes No Notes Premium Arrearage No

Company Name [REDACTED]

Click on the Benefit plan to open the Benefit Plan Panel below

Recipient Maintenance

Recipient Link Request Recipient Multi Address

Managed Care Recipient Review Base Information

Medicare Recipient Unlink Request ID Card Request

Previous Data Recipient Link History Lockin Details

Benefit Plan Recipient Case Management Recipient Drug Exclusion

Temp ID Card

Prefs Top Bot ?

Once you click on 'Benefit Plan' in the 'Recipient Maintenance' panel, you will notice a dropdown box in the 'Status' field below. Select 'Active Only' then click 'Search' on the right as shown below. This will allow you to see only the active lines. Please note that you can sort/filter by 'Effective Dates', 'Benefit Plan', etc.

Base Information

Select Active only

Benefit Plan

Status Active Only Benefit Plan [REDACTED]

Effective Date [REDACTED] End Date [REDACTED]

search clear

Benefit Plan	Status	Stop Reason	Financial Payer	Effective Date	End Date
KIT OHP Standard	Active	Default	1 DEFAULT	07/30/2010	12/31/2299
SMHS State Medicaid Mental Health Services	History	Default	1 DEFAULT	07/30/2010	12/31/2299
SMHS State Medicaid Mental Health Services	Active	Default	1 DEFAULT	07/30/2010	12/31/2299
CRN Contract Nursing	Active	Default	1 DEFAULT	07/30/2010	12/31/2299
KIT OHP Standard	History	Default	1 DEFAULT	07/30/2010	12/31/2299
CRN Contract Nursing	History	Default	1 DEFAULT	07/30/2010	12/31/2299
INELG Ineligible Recipient	History	Default	1 DEFAULT	03/01/2000	12/31/2299
BMH OHP Plus	Active	Default	1 DEFAULT	08/10/1999	02/29/2000

Select row above to update -or- click Add button below.

Click on the 'Benefit Plan' that is most recent or for the time frame you are inquiring about. Once you have clicked on the selected 'Benefit Plan', the 'Aid Category' panel will display. Then click on the 'Aid Category' line to view 'Case Descriptors' and other information.

**Benefit Plan**

Status: Active Only | Benefit Plan: [dropdown]

Effective Date: [text] | End Date: [text]

Benefit Plan	Status	Stop Reason	Financial Payer	Effective Date	End Date
KIT OHP Standard	Active	Default	1 DEFAULT	07/30/2010	12/31/2299
SMHS State Medicaid Mental Health Services	History	Default	1 DEFAULT	07/30/2010	12/31/2299
SMHS State Medicaid Mental Health Services	Active	Default	1 DEFAULT	07/30/2010	12/31/2299
CRN Contract Nursing	Active	Default	1 DEFAULT	07/30/2010	12/31/2299
KIT OHP Standard	History	Default	1 DEFAULT	07/30/2010	12/31/2299
CRN Contract Nursing	History	Default	1 DEFAULT	07/30/2010	12/31/2299
INELG Ineligible Recipient	History	Default	1 DEFAULT	03/01/2000	12/31/2299
BMH OHP Plus	Active	Default	1 DEFAULT	08/10/1999	02/29/2000

Type changes below.

**Benefit Plan\*** KIT OHP Standard | **Effective Date\*** 07/30/2010  
**Status** Active | **End Date\*** 12/31/2299  
**Stop Reason** Default  
**Financial Payer\*** 1 DEFAULT

**-Aid Category Data-** Select row below to update -or- type data below to add.

Aid Category	Aid Category Effective Date	Aid Category End Date	Case Number	Worker ID	Branch ID	Person Status Code	PERC	Federal Matching
P2 Medicaid and Other	07/30/2010	12/31/2299	AFS	H1	1101 SPRINGFIELD	AD	Y3	M

Type changes below.

**Aid Category\*** P2 Medicaid and Other | **Aid Category Effective Date\*** 07/30/2010  
**Case Number\*** BZ17177AFS | **Aid Category End Date\*** 12/31/2299  
**Worker ID** H1 | **PERC\*** Y3  
**Branch ID\*** 1101 SPRINGFIELD | **Federal Matching** M  
**Person Status Code\*** AD

**-Case Descriptors Data-** Select row below to update -or- type data below to add.

Case Descriptor
OPU

Case Descriptor: [dropdown]

**-Address Data-** Select row below to update -or- type data below to add.

## Benefit Packages and Their Respective Case Descriptors

The following are examples of what you would look for in regards to what Benefit Package is associated with certain Case Descriptors.

\*\*\*\* Please Note: These are not definitive, but rather a guide to follow:

**Benefit Package – BMD – OHP with Limited Drug** will have:

**Case Descriptors** of either: *SBI, SMB, or SMF*

**Benefit Package – BMM – QMB + OHP w/Limited Drug** will have:

**Case Descriptor** of: *QMM*

**Benefit Package – MED – Qualified Medicare Beneficiary** will have:

**Case Descriptor** of: *QMB*

**KIT – OHP Standard** will have:

**Case Descriptor** of: *AMO*

**Benefit Package – BMH – OHP Plus** will have:

**Case Descriptors** of: *AMO, CMO, C21, PCR, etc.*